

Minutes of a meeting of the **Integration Shadow Board** held on Monday 8 December 2014 at 2.00pm in Committee Room 2, Scottish Borders Council

Present:

Cllr C Bhatia	Mrs P Alexander
Cllr J Torrance	Mr D Davidson
Cllr F Renton	Dr D Steele
Cllr D Parker	Dr S Mather
Cllr J Mitchell	Dr S Watkin
Cllr S Aitchison	

In Attendance:

Miss I Bishop	Mrs S Manion
Mr C Campbell	Mrs E Torrance
Mrs C Gillie	Mr J Lamb
Dr S MacDonald	Mrs F Morrison
Mr D Bell	

1. **Apologies and Announcements**

Apologies had been received from Dr Jonathan Kirk, Mrs Tracey Logan, Mrs Jeanette McDiarmid, Mrs Jane Davidson, Mrs Jenny Miller, Mr Andrew Leitch and Mr David Robertson.

The Chair confirmed the meeting was quorate.

2. **Declarations of Interest**

The Chair sought any verbal declarations of interest pertaining to items on the agenda.

The **INTEGRATION SHADOW BOARD** noted there were none.

3. **Minutes of Previous Meeting**

The minutes of the previous meeting of the Integration Shadow Board held on 17 November 2014 were amended at page 6, paragraph 5, replace “notes and” with “noted the” and with that amendment the minutes were approved.

4. **Matters Arising**

Dr Doreen Steele enquired of the process for deferring items. Mrs Susan Manion advised that she, Cllr Catriona Bhatia (Chair) and Mrs Pat Alexander (Vice Chair) met on a regular basis to review the forward agenda and agree at that time if there would be any acceptable changes to the action tracker timescales.

The **INTEGRATION SHADOW BOARD** noted the action tracker.

5. **Update on Strategic Plan**

Mr James Lamb set out the governance arrangements around the strategic planning approach.

Discussion focused on the size of the proposed strategic planning group; the prescribing membership; inviting expressions of interest; induction programme for group members; mapping out a number of existing groups to identify individuals that may be interested in joining the strategic planning group; 6 weeks standard operating procedure notification for clinicians engagement; cycle for refreshing membership of the group and informal discussions with individuals taking place ahead of the first meeting of the group.

Mr Lamb advised that a detailed proposal for establishing the standing strategic planning group would be brought to the Integration Shadow Board meeting on 9 February 2015.

The **INTEGRATION SHADOW BOARD** noted the report.

6. Programme Highlight Report

Mr James Lamb gave an overview of the content of the report highlighting the draft integration scheme, engagement events, communication and engagement plan and the guidance on the strategic planning group.

The **INTEGRATION SHADOW BOARD** noted the report.

7. The Establishment of the Integrated Health and Social Care Partnership Arrangements in the Scottish Borders

Mrs Susan Manion gave an overview of the content of the paper, highlighting the 3 key elements of the formal establishment of the integrated health partnership.

Dr Doreen Steele noted that there appeared to be some services omitted from within the scope. Mrs Susan Manion advised that for each iteration of the guidance there were variances on the description of some of the services that must be within the scope, such as community hospitals whereby it was actually only some of the services provided within the community hospitals as opposed to the full community hospitals themselves. She further confirmed that the Scottish Government had requested that the list of functions as outlined in the legislation should be appended to the draft integration scheme.

Cllr Catriona Bhatia confirmed that the consultation would be on the substantive document and would not include consultation on the appendices.

Dr Simon Watkin enquired about the definition of hospital specialties. Mrs Manion advised that they were on the “must” delegate list and were on the basis of a national piece of work on bed occupancy.

Cllr John Mitchell enquired in relation to budgetary terms when the aligned budgetary process would conclude. Mrs Carol Gillie advised that the Integration Joint Board would not be fully functioning until the Strategic Plan had been approved in October 2015. She further advised that she and Mr David Robertson had agreed to retain aligned budgets until 31 March 2016.

Cllr Jim Torrance sought clarification that the paper before the Board would be the same one submitted to Scottish Borders Council. Mrs Manion confirmed that the document would not be changed in advance of the Council meeting on 18 December.

The **INTEGRATION SHADOW BOARD** noted the key elements required to be in place to establish the integrated health and social care arrangements in the Scottish Borders and noted the timescales as outlined.

8. Draft Health and Social Care Integration Scheme for the Scottish Borders

Mrs Susan Manion highlighted that the Scheme of Integration required approval of the Scottish Government prior to the establishment of the Integration Joint Board. She emphasized that it was a legal document and the operational detail would be contained within the appendices. Mrs Manion thanked the workstreams and the project team for their input to the scheme.

Mr David Davidson enquired if any feedback on the draft Scheme had been received from the Scottish Government. Mrs Manion advised that there was now a requirement for the relationship between the integrated and non integrated services to be described.

Further discussion focused on modifying legislation; draft review criteria and COSLA input.

The **INTEGRATION SHADOW BOARD** noted the approval route of the Draft Integration Scheme and the intention to proceed to consult on 22 December 2014.

9. Proposed Consultation Process for Draft Scheme of Integration

Mrs Susan Manion introduced the easy read consultation document and advised of the consultation process.

Cllr Jim Torrance suggested that a section be added for any other comments on page 12.

The **INTEGRATION SHADOW BOARD** noted the draft consultation summary and agreed to add in a comments section.

10. Communications & Stakeholder Engagement Plan

Cllr Catriona Bhatia suggested using the Area Forums as the engagement route for Scottish Borders Council, noting that all of the Community Councils had a seat at the table at the Area Forums.

Mr David Davidson enquired if there was a Community Council Forum and Cllr Bhatia advised that there was a Community Council network.

Mr Calum Campbell recognized that the Community Councils were the formal engagement route for NHS Borders but enquired if they might be agreeable to demitting that formal engagement process to the Area Forums. Cllr Catriona Bhatia suggested the Council would

need to write to the Community Councils to ask if they would be agreeable to NHS Borders using the Area Forums as their formal engagement route.

Mrs Manion recorded her thanks to those who had been involved in the engagement events to date and advised that the feedback from those events was currently being worked up.

The **INTEGRATION SHADOW BOARD** noted the communications and stakeholder engagement plan.

11. Health & Social Care Integration Partnership Budgets

Mrs Carol Gillie presented the finance report. She advised that the budgets reported were as per the original scope. She reminded the Board that the budgets were on an aligned basis and any overspends therefore remained the responsibility of the individual partner organizations. Mrs Gillie reported that the partnership was projecting an outturn expenditure position of £133.78m, a projected overspend position of £400k on the revised budget for the year. The projected pressure was principally with the GP prescribing budget. Other financial pressures within the integrated budget were being managed through management teams taking a range of remedial actions and further plans were in place to continue to contain those pressures.

The **INTEGRATION SHADOW BOARD** approved the reported projected position of £400k pressure at 31 October 2014.

The **INTEGRATION SHADOW BOARD** noted that Budget Holders/Managers would continue to work to deliver planned savings measures and bring forward actions to mitigate any projected overspends.

12. Integrated Care Fund

During the presentation Mrs Susan Manion highlighted several elements including: the detailed breakdown, key principles and proposed approach to the integrated care fund; areas for investment; next steps and early intervention and prevention themes.

The discussion focused on several key areas including: alignment of investment to health and wellbeing outcomes; quantifiable measurable outcomes; mainstreaming initiatives; connected care; health intervention and environmental areas; potential projects for each locality area after testing in small areas in the first instance.

The **INTEGRATION SHADOW BOARD** noted the presentation.

13. Any Other Business

13.1 Community Hospitals: Dr Sheena MacDonald advised that she and Mr Calum Campbell had been invited to the next full Council meeting on 18 December and would be giving a presentation on NHS Borders clinical strategy. Mr Campbell alluded to the recent

media activity in regard to community hospitals on the back of the presentation that had been given at the NHS Borders Annual Review.

Cllr Jim Torrance commented that at the NHS Borders Annual Review at no time had he heard Dr MacDonald refer to “closure” in regard to community hospitals.

The ensuing discussion highlighted several elements including: working up proposals for a clinical services review; working jointly in regard to facilities to ensure good patient care moving forward; treating people nearer to their home; length of stay in community hospitals; physiology of patients in the wrong environment; strategic planning; patient journeys; care homes and private sector input; community hubs; how best to utilize resource to meet demand; and engagement with Community Planning Partnership.

The **INTEGRATION SHADOW BOARD** noted the update.

13.2 Mr Calum Campbell: Cllr Catriona Bhatia recorded the thanks of the Board to Mr Calum Campbell for his support with the integration programme in the Borders. She reminded the Board that Mr Campbell would be taking up the post of Chief Executive at NHS Lanarkshire in the New Year and wished him well with his new challenge.

The **INTEGRATION SHADOW BOARD** recorded its thanks to Mr Campbell.

13.3 Venues: Cllr Catriona Bhatia asked the Board if they wished to meet at SBC in future given the larger accommodation available for the meeting.

The **INTEGRATION SHADOW BOARD** agreed to hold all of its future meetings at Scottish Borders Council.

14. Date and Time of next meeting

The Chair confirmed that the next meeting of Integration Shadow Board would take place on Monday 9 February 2015 at 2pm at Scottish Borders Council.

The meeting concluded at 4.00pm.